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Meeting	CABINET
Time/Day/Date	5.00 pm on Tuesday, 21 May 2024
Location	Abbey Room, Stenson House, London Road, Coalville, LE67 3FN
Officer to contact	Democratic Services (01530 454512)

AGENDA

Item	Pages
1. APOLOGIES FOR ABSENCE	
2. DECLARATION OF INTERESTS	
Under the Code of Conduct members are reminded that in declaring interests you should make clear the nature of that interest and whether it is a disclosable pecuniary interest, registerable interest or other interest.	
3. PUBLIC QUESTION AND ANSWER SESSION	
4. MINUTES	
To confirm the minutes of the meeting held on 23 April 2024	3 - 6
5. KEGWORTH QUIET LANE	
The report of the Strategic Director of Communities Presented by the Communities and Climate Change Portfolio Holder	7 - 16

Circulation:

Councillor R Blunt (Chair)
Councillor M B Wyatt (Deputy Chair)
Councillor T Gillard
Councillor K Merrie MBE
Councillor N J Rushton
Councillor A C Saffell
Councillor A C Woodman

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MINUTES of a meeting of the CABINET held in the Abbey Room, Stenson House, London Road, Coalville, LE67 3FN on TUESDAY, 23 APRIL 2024

Present: Councillor R Blunt (Chair)

Councillors M B Wyatt, T Gillard, K Merrie MBE, N J Rushton, A C Saffell and A C Woodman

In Attendance: Councillors

Officers: Mrs A Thomas, Mr J Arnold, Mr A Barton, Miss E Warhurst, Mr P Stone and Mr T Devonshire

108. APOLOGIES FOR ABSENCE

There were no apologies received.

109. DECLARATION OF INTERESTS

There were no interests declared.

110. PUBLIC QUESTION AND ANSWER SESSION

There were no questions received.

111. MINUTES

The minutes of the meeting held on 26 March 2024 were considered.

It was moved by Councillor T Gillard, seconded by Councillor T Saffell and

RESOLVED THAT:

The minutes of the meeting held on 26 March 2024 be confirmed as an accurate record of proceedings.

112. SOCIAL HOUSING DECARBONISATION FUND GRANT ACCEPTANCE

The Housing, Property and Customer Services Portfolio Holder presented the report.

A couple of Members welcomed the awarding of the grant to the Council and noted the importance of improving the energy-efficiency of housing stock.

It was moved by Councillor A Woodman, seconded by Councillor N Rushton, and

RESOLVED THAT:

1. The grant of up to £2,767,287.35 from Wave 2.2 Social Housing Decarbonisation Fund from Government be accepted and the Council be authorised to enter into all necessary agreements to receive the grant, subject to Council agreeing the recommendation 2 below.
2. Council be recommended to amend the Housing Revenue Account (HRA) Capital Programme Carbon Zero element, as set out in section 2 of this report.

Reason for decision: To gain Cabinet approval to the Grant acceptance in line with the Constitution and Contract Procurement rules.

113. HOUSING POLICIES

The Housing, Property and Customer Services Portfolio Holder presented the report.

A Member was glad the policies had been updated and thought that they now gave greater clarity moving forwards.

It was moved by Councillor A Woodman, seconded by Councillor M Wyatt, and

RESOLVED THAT:

1. The following policies be approved:
 - The revised Anti-Social Behaviour Policy
 - The revised Compensation Policy
 - The revised Decant Policy
 - The revised Repairs Policy
 - The withdrawal of the Rechargeable Repairs Policy
2. The changes to the fees and charges schedule of £40 on top of the prevailing schedule of rates in use at the time of the repair be approved.
3. Authority be delegated to the Head of Housing in consultation with the Portfolio Holder to make minor amendments to the policies as required to address changes in national policy and local priorities.

Reason for decision: To agree amendments to the Council's policies as set out above.

114. UPDATE ON ZERO LITTER AND LAUNCH OF LOVE YOUR NEIGHBOURHOOD

The Communities and Climate Change Portfolio Holder presented the report.

The Chair praised the start the Portfolio Holder had made to tackling this issue, and knew it was an issue of great importance to him.

Another Member also praised the work done so far, which residents would appreciate.

It was moved by Councillor M Wyatt, seconded by Councillor R Blunt, and

RESOLVED THAT:

1. The update and evaluation of Zero Litter be noted.
2. The comments from Community Scrutiny Committee on the Love Your Neighbourhood Campaign be noted.
3. The Love Your Neighbourhood Campaign be noted.

Reason for decision: To adopt and approve a new approach to help make the district cleaner and greener.

115. PERFORMANCE MONITORING REPORT

The Infrastructure Portfolio Holder presented the report.

The Corporate Portfolio Holder was happy that the indicators were more focused. He would be submitting further comments to the Strategic Director of Resources to share with the Corporate Scrutiny Committee, to respond to certain issues raised within his portfolio.

The Housing, Property and Customer Services Portfolio Holder said that some indicators were not where he wanted them to be with regards to the Housing area of his portfolio, but he noted that investment was going in to repairs, part of the service was being restructured, housing policies were being updated as discussed earlier, and the cross party Housing-Improvement Board will continue its work on examining the Council's strategy for improving its housing stock in the long term.

It was moved by Councillor K Merrie, seconded by Councillor R Blunt, and

RESOLVED THAT:

The Monitoring Report be considered and the elements making positive progress and those where there is a need for early intervention be highlighted.

Reason for decision: to make Members aware of the early progress of the Council Delivery Plan.

116. EXCLUSION OF PRESS AND PUBLIC

It was moved by Councillor R Blunt, seconded by Councillor T Gillard, and

RESOLVED THAT:

In pursuance of Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the remainder of the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act and that the public interest in maintaining this exemption outweighs the public interest in disclosing the information.

Reason for decision: To enable the consideration of exempt information.

117. HOUSING REVENUE ACCOUNT - SITE PURCHASE

The Housing, Property and Customer Services Portfolio Holder presented the report.

A brief discussion was had.

It was moved by Councillor A Woodman, seconded by Councillor R Blunt, and

RESOLVED THAT:

The recommendations within the report be approved.

Reason for decision: To ensure all governance requirements relating to the implementation of the Housing Revenue Account (HRA) Asset Management Strategy and the New Affordable Housing Supply Strategy are satisfied in relation to the acquisitions referred to in the body of this report.

To ensure the financial governance arrangements in respect of the Council's capital programme are followed as defined in the Council's Capital Strategy.

118. RENEWAL OF MICROSOFT ENTERPRISE SOFTWARE LICENCE AGREEMENT

The Corporate Portfolio Holder presented the report.

It was moved by Councillor N Rushton, seconded by Councillor T Gillard, and

RESOLVED THAT:

The recommendations within the report be approved.

Reason for decision:

1. To ensure Members are aware of the renewal cost of the Microsoft Enterprise Software Licence Agreement.
2. The renewal costs take the contract value above the £250,000 threshold which requires Cabinet approval as a financial key decision.

To authorise the renewal of Microsoft Software Licences Agreement, to ensure the Council stays appropriately licenced.

The meeting commenced at 5.00 pm

The Chairman closed the meeting at 5.21 pm

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

CABINET – TUESDAY, 21 MAY 2024



Title of Report	KEGWORTH QUIET LANE	
Presented by	Councillor Michael Wyatt Communities and Climate Change Portfolio Holder PH Briefed <input type="checkbox" value="yes"/>	
Background Papers	<u>Cabinet Minutes 27 February 2024 (NWL LCWIP)</u>	Public Report: Yes
	<u>Cabinet Minutes 19 July 2022 (UKSPF)</u>	Key Decision: Yes
Financial Implications	£150,000 budget funded through UK Shared Prosperity Funding (UKSPF). Allocation of the UKSPF funding to the project was approved by Cabinet 19 July 2022.	
	Signed off by the Section 151 Officer: Yes	
Legal Implications	A legal agreement is required to pass the Grant to Leicestershire County Council (LCC) and to allow LCC to complete the required works. The agreement will include the relevant protections for the Council to mitigate against identified potential risks. The agreement does not allow the project to overspend but does allow reasonable adjustments to keep the project in budget. A section 278 is not required which has been confirmed by both LCC and NWLDC Legal Services.	
	Signed off by the Monitoring Officer: Yes	
Staffing and Corporate Implications	Leicestershire County Council will lead the delivery of the project under contract with related protections. There are no staffing implications for NWLDC other than ensuring that the contract is delivered in accordance with the specification and conditions of contract.	
	Signed off by the Head of Paid Service: Yes	

Purpose of Report	To seek approval to enter into an agreement to pass £150,000 of UKSPF grant funding to Leicestershire County Council (LCC) to deliver the UKSPF Quiet Lane scheme in Kegworth.
Reason for Decision	Given the value of the agreement, Cabinet is required to authorise entering into the agreement to pass on the grant.
Recommendations	<p>THAT CABINET:</p> <ol style="list-style-type: none"> 1. APPROVES THE ENTERING INTO AN AGREEMENT TO PASS ON £150,000 OF UKSPF GRANT TO LEICESTERSHIRE COUNTY COUNCIL TO DELIVER THE UKSPF QUIET LANE SCHEME IN KEGWORTH; 2. DELEGATES AUTHORITY TO HEAD OF COMMUNITY SERVICES IN CONSULTATION WITH THE PORTFOLIO HOLDER FOR COMMUNITY SERVICES TO APPROVE ALL NECESSARY AGREEMENTS TO GIVE EFFECT TO THE GRANT TRANSFER

1.0 BACKGROUND

- 1.1 In April 2022 Central Government announced the UK Shared Prosperity Fund (UKSPF). UKSPF is administered by the Department for Levelling Up, Housing and Communities (DLUHC). The fund replaces the European Structural and Investment Funds.
- 1.2 The North West Leicestershire UKSPF Investment Plan was submitted to DLUHC in August 2022. The Investment Plan received final approval on 11 January 2023.
- 1.3 The North West Leicestershire UKSPF Investment Plan received Cabinet approval on 19 July 2022 (see Background Papers) which includes 15 projects focusing on 'Communities and Place', 'Supporting Local Business' and, 'People and Skills'.
- 1.4 Included in the Investment Plan is a project to improve northern district cycleways, specifically in Kegworth with £150,000 of UKSPF allocated.
- 1.5 The NWL Local Cycling and Walking Infrastructure Plan (LCWIP) which was approved and adopted by Cabinet on 27 February 2024 (see Background Papers) identified quiet way treatment to Long Lane, Ratcliffe Lane and Warren Lane linking Kegworth to Sawley Marina.
- 1.6 The estimated cost for this project is £150,000 and it has been identified as the preferred route to make improvements to. An overview of the scheme can be seen at Appendix 1.
- 1.7 The quiet way cycling improvements that have been identified through the NWL LCWIP will be completed in two stages:

- Capital improvements to the highway (Long Lane, Ratcliffe Lane and Warren Lane) such as road surface repairs, passing places, landscaping and signage.
- Education and behaviour change.

1.8 The education aspect will sit outside of the cost envelope for this project, and is to be developed and communicated (to general public and Quiet Lane users) separately by NWLDC officers.

2.0 AGREEMENT

2.1 As the highway is owned and managed by Leicestershire County Council and is their statutory responsibility, Leicestershire County Council is the only organisation that can deliver the required works for the project.

2.2 Therefore, in order to be able to deliver the project, the District Council would need to enter into an agreement to pass the grant to Leicestershire County Council so that they can carry out the works.

2.3 Consequently, officers are seeking approval from Cabinet to enter into an agreement with Leicestershire County Council to pass the grant to them.

2.4 Following discussions with Legal Services, an agreement to pass the £150,000 has been drafted. This will be refined further by Legal Services, if required, following liaison with Leicestershire County Council.

2.5 The agreement will include the relevant protections for the Council to mitigate against identified potential risks.

2.6 The agreement will provide for Leicestershire County Council to complete a scheme of works which includes pre-feasibility, feasibility, detailed design and construction.

3.0 FINANCIAL IMPLICATIONS

3.1 The capital programme 2024/25 approved by full Council on 22 February 2024 encompassed the Kegworth Quiet Way scheme.

3.2 Details of the grant are set out in the Background section above.

4.0 Legal Implications

4.1 The draft agreement provides protection against overspend meaning LCC cannot spend more than £150,000 on the project without prior agreement from NWLDC.

4.2 The possibility of scaling back the works can be considered to further mitigate against overspend, this must also be in prior agreement with NWLDC.

4.3 As all works will be managed and delivered by LCC, both LCC and NWLDC Legal Services have confirmed that a section 278 is not required for the works to be

undertaken. This would only be required if NWLDC was engaging a contractor to deliver the works on highway land.

4.4 Work is ongoing on the legal agreement between the District and County Council.

5.0 Risks

5.1

Risks	Mitigations
Overspend – project cost to come in over £150,000.	The agreement will not allow for any overspends, if required the project can be scaled back to stay within budget with prior agreement from NWLDC.
Underspends – project costs come in under £150,000.	If the Quiet Lane project is underspent the funds would come back into NWLDC's remit to reallocate to other projects within the UKSP funding envelope and its related funding agreement with the Department for Levelling Up, Housing and Communities.
Timescales – project not delivered within the timescales set for the UKSPF Grant.	A scheme of works is to be developed in partnership between NWLDC and the works will be completed by LCC by the 31 March 2025. A requirement to deliver within the required timeframe is built into the agreement.
Value for Money – to ensure the Council are getting value for money on the £150,000.	The costed scheme of works is to be agreed by NWLDC and LCC.
The agreement between NWLDC and LCC cannot be agreed	If the project cannot be delivered in a way that fully protects against the interests of NWLDC and adequately mitigates against any risks, then it will not be delivered.

6.0 Timescales

Action	Deadline
Draft Agreement completed	31 May 2024
Agreement finalised and signed	31 July 2024
Project commences	1 August 2024
Project completion	31 March 2025

Policies and other considerations, as appropriate	
Council Priorities:	<ul style="list-style-type: none"> - Planning and regeneration - Communities and housing

	- Clean, green and Zero Carbon
Policy Considerations:	NWL Cycling and Walking Strategy NWL Local Cycling and Walking Infrastructure Plan. NWL Health and Wellbeing Strategy NWL Community Health and Wellbeing Plan Zero Carbon Roadmap and Action Plan
Safeguarding:	None
Equalities/Diversity:	Quiet lanes aim to allow vulnerable users to use the lanes with greater safety and provide access to the countryside and active travel.
Customer Impact:	Cyclists, in particular Kegworth residents, will be able to access the route which will also benefit walkers, wheel chair users and pushchairs. This will encourage residents to use active modes of transport through the countryside which can benefit mental and physical wellbeing, impact on air quality and reduce fuel costs.
Economic and Social Impact:	Improving this route may result in increased use of active modes of transport for commuting. The link between Kegworth and Sawley Marina becoming safer may result in increased access to local businesses and leisure destinations.
Environment, Climate Change and Zero Carbon:	Residents choosing to use active modes of transportation would positively impact on climate change and zero carbon.
Consultation/Community/Tenant Engagement:	Members were consulted via an all Members briefing and Corporate Leadership Team was also consulted on the UKSPF Investment Plan. Consultation, as a requirement of the project, will take place with residents, Parish Council, internal services, Leicestershire County Council services, ward Members and County Councillors, businesses adjacent or close by and neighbouring authorities between 3 May and 31 May.
Risks:	Identified in section 5.
Officer Contact	Emma Knight Health and Wellbeing Team Leader

	emma.knight@nwleicestershire.gov.uk
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Over view of Kegworth Quiet Lane

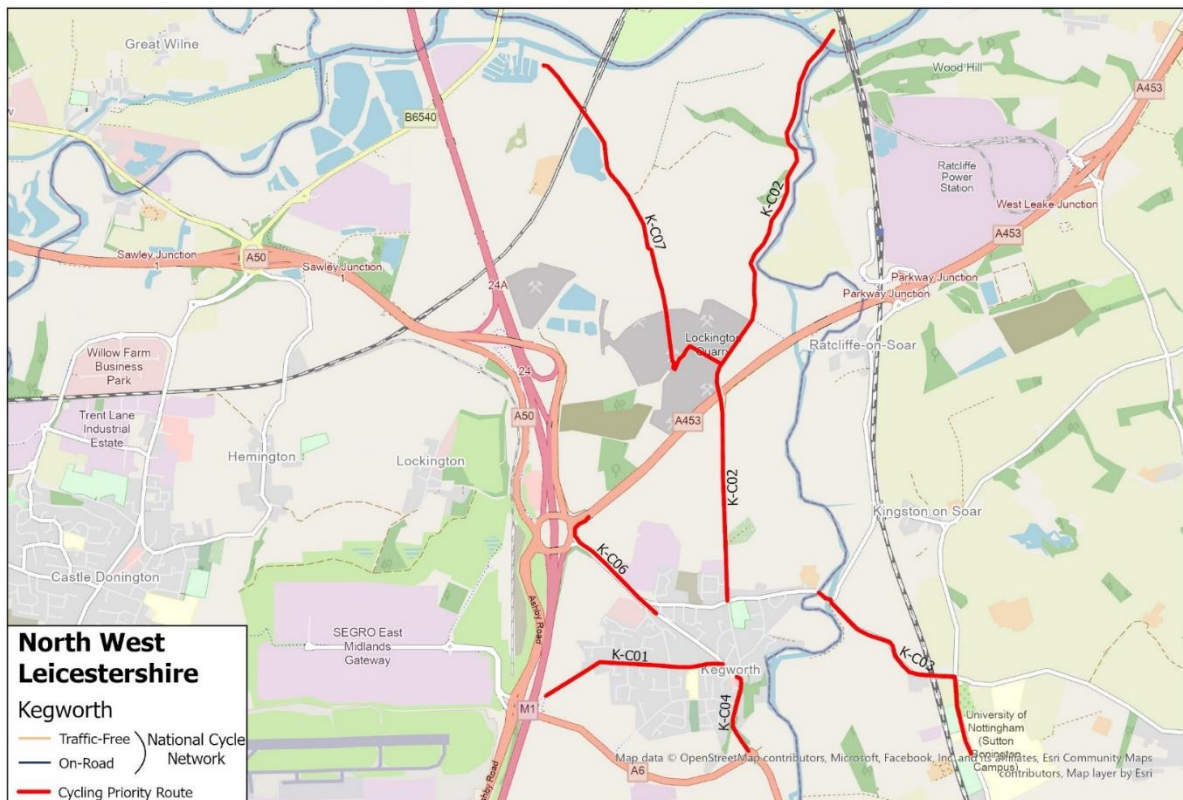
The Route

As identified in the NWL Local Cycling and Walking Infrastructure Plan (LCWIP), quiet way treatment along routes K-C02 and K-C07 north of Kegworth would create safer cycling and walking routes known as Quiet Lanes.

Quiet Lanes aim to:

- Allow vulnerable users (non-motorised users) to use the lane with greater safety
- Broaden the non-motorised options available to local residents
- Link residents to key locations
- Provide a healthy quality of life through access to recreational activities
- Provide access to the countryside
- Active travel for commuting

Taken from the NWL LCWIP the map below identifies potential cycling routes in the Kegworth area with both route K-C02 and K-C07 as suitable for quiet way treatment.



Over view of Kegworth Quiet Lane

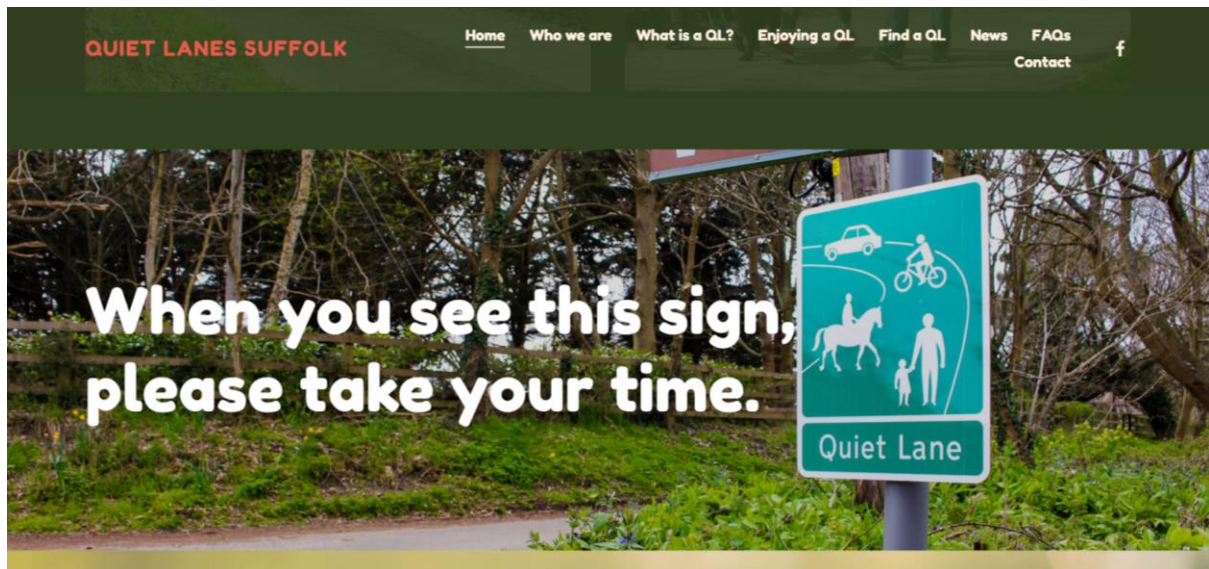
Upon discussions with Leicestershire County Council, the blue line below indicates the desired route for quiet way treatment. From Long Lane to the north of Kegworth continuing onto Ratcliffe Lane, then Warren Lane. The line in blue outlines the route.

Typical improvements to Quiet Lanes can include:

- Signs to highlight that a road user is entering a Quiet Lane
- Removal of unnecessary traffic signs
- Landscaping, for example to hedges or grass verges
- Improvements to the road surface (inc. provision of limited passing places)



Below is a screen grab of Quiet Lanes Suffolk website, [click here](#) to browse and understand how Quiet Lanes are working in Suffolk.



Over view of Kegworth Quiet Lane

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